

**Executive Committee Meeting Minutes**

January 14, 2021 – 9.00 a.m.

**Meeting Location**

4440 Grand Blvd., New Port Richey, FL 34652

**Committee Members**

**Present:** Mark Earl, David Lambert, Lex Smith

**Absent:** Mark Barry

**Quorum Present:** Yes

**Others Present:**

PHWB Staff: Brenda Gause, Heather Harter, Theresa Miner, Kenneth Russ, Jerome Salatino

Pasco County – Steve Smith

**Proceedings:**

Meeting called to order at 9.08 a.m. by David Lambert, Chair

Welcome and call to order..... David Lambert, Chair

**Public Comments**

No public comments were received.

**Action Item 1 – Approval of August 27, 2020 Executive Committee Meeting Minutes Meeting**

David Lambert asked the committee members to review the minutes from the August 27, 2020 meeting for any corrections or comments. Hearing none, a motion was made to approve the minutes of the meeting.

MOTION was made by Mark Earl.

MOTION was seconded by Lex Smith to approve the minutes. Motion carried 3-0.

**Action Item 2 – Approval of Customized Training Policy**

The Committee reviewed the Customized Training Policy which, along with other work-based training options, promotes growth in our economy as well as a well-trained workforce. The Committee approved the Customized Training Policy as presented.

MOTION was made by Lex Smith.

MOTION was seconded by Mark Earl to approve the policy. Motion carried 3-0.



### **Action Item 3 – Local Area Designation**

Committee members reviewed the Local Workforce Development Area Subsequent Designation and the requirements defined by WIOA.

MOTION was made by Lex Smith.

MOTION was seconded by Mark Earl to approve the Local Workforce Development Area Subsequent Designation. Motion carried 3-0.

### **Action Item 4 – Review Nominees for Board Vacancies**

Committee members reviewed applications for board membership for two candidates under the Business category and six candidates for the Education Category.

The Committee separated the Action Item, taking the applications for board membership under the Business category first. After reviewing candidate Turner Arbour, PEDC, a motion was made to recommend him for appointment to the board under the category of Economic Development.

MOTION was made by Lex Smith.

MOTION was seconded by Mark Earl to recommend Turner Arbour for appointment to the board. Motion carried 3-0.

The Committee then reviewed candidate Hope Kennedy, North Tampa Bay Chamber of Commerce. A motion was made to recommend her for appointment to the board under the Business category.

MOTION was made by Mark Earl.

MOTION was seconded by Lex Smith to recommend Hope Kennedy for appointment to the board. Motion carried 3-0.

The Committee reviewed the six candidates for board membership under the Education category. Given the timing of the solicitation of nominations around the Christmas and New Year's holiday, it was decided to table the Education part of the Action Item to allow additional time for those interested to submit the required documentation.

With no further business to discuss, the meeting adjourned.

